HOW TO ENTER AN APPLICATION

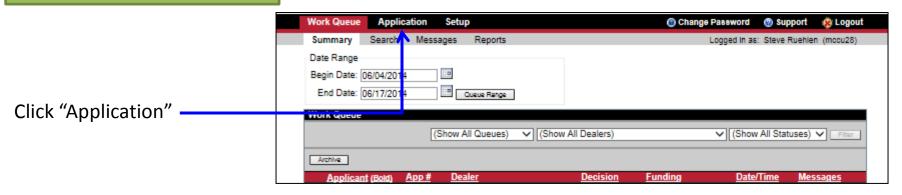
Step 1: Login to Dealer Portal

LINK: https://www.decisionlender.com/DecisionLender35/clients/matadorsccu/index.jsp

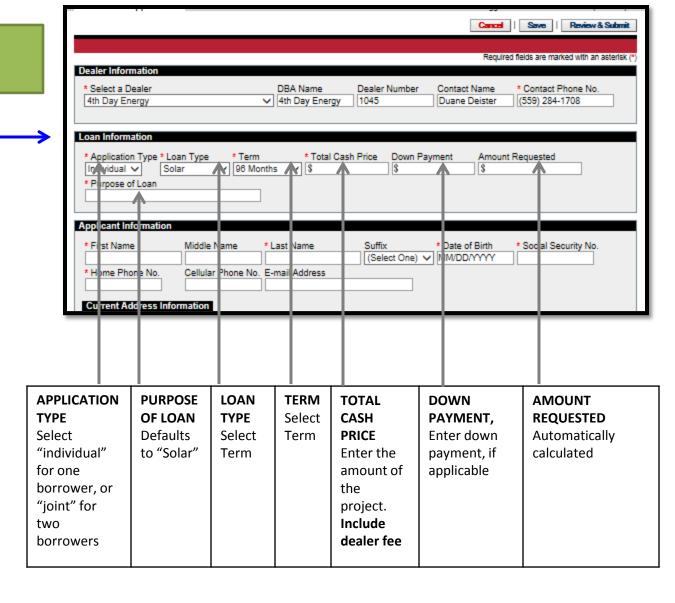
Enter Company ID,
User ID and Password,
then click "Login"



Step 2 – Start Application



Step 3: Complete section titled "Loan Information"



Step 4 – Complete the following sections

Applicant Information – cell phone <u>and</u> email are critical

Current Address Information

Current Employer Information

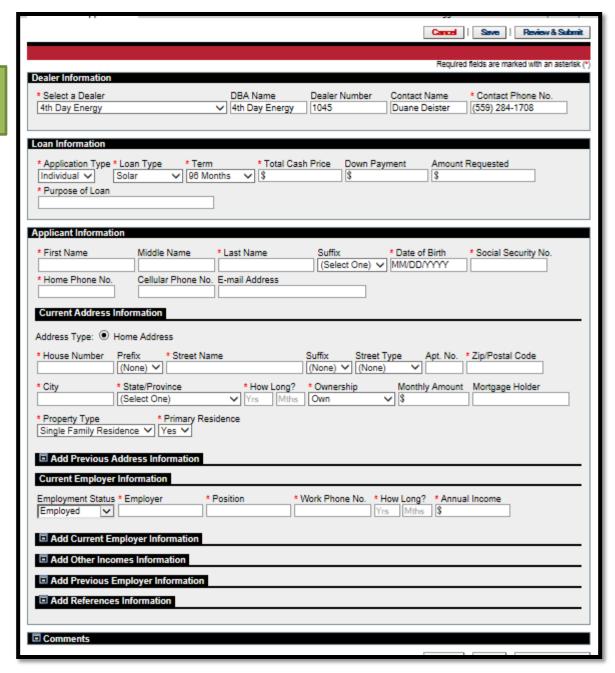
Add Current Employer Information (if borrower has more than one job)

Add Other Incomes Information (income other than employment)

Add Previous Employer Information (optional)

If there is <u>not a joint borrower</u>, click on "Review and Submit', then go to next page

If there is a joint borrower, complete Information for the joint borrower (see last page of this guide), then click on "Review and Submit",





Step 5 – Final Steps

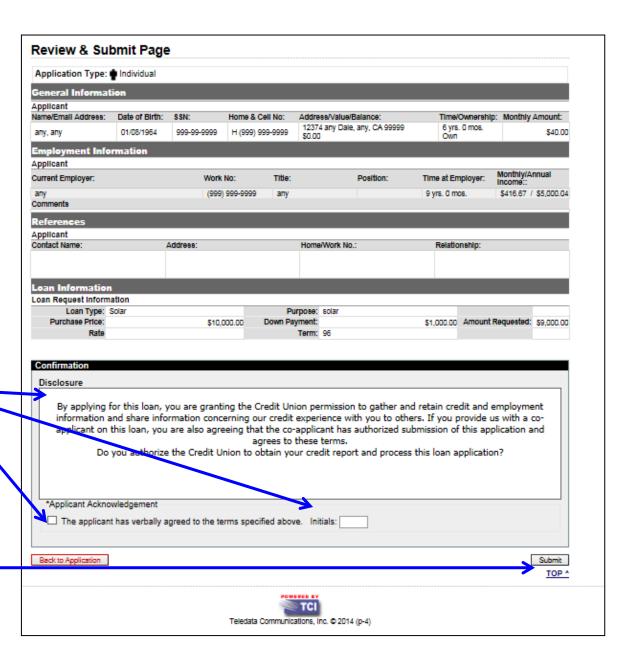
Review application with borrower ->

Corrections needed? Click red label "Back to Application" at the bottom—left of the page.

Read disclosure, check box to acknowledge acceptance, then Enter your initials to confirm.

Click on SUBMIT button

FINISHED!



Co-Applicant Screen

Complete all sections that apply

